

Carbon County Fair Association

P.O. Box 1414

Rawlins, WY 82301

307-328-7811

Fax: 307-328-2695

ccfairwy.com

ccfair@carbonwy.com

Dear Booth Participant:

Please find enclosed a copy of the rules and regulations, a booth application and agreement form for the 2018 Carbon County Fair. I would like to invite you to "show your stuff" during the week of August 4th through August 11th.

As in the past, it is a first come, first serve basis on assigning spaces. Please make sure you send **two checks – one for the rent of space/spaces – (\$25.00 for non-profit, \$100 for profit, per space)-one for deposit of \$100.00**, which will be returned upon the close of fair as stated in the "Rules and Regulations".

Set up will be Monday, August 7th – 9 AM to 1 PM, booth dismissal Friday, August 11th at 3 PM. At that time, you can come to the Fair Office to receive your deposit or it can be mailed to you.

If you have any questions, please don't hesitate to call me at the above number. I hope to hear from you very soon.

Sincerely,

Julie Webb

307-328-7811

**CARBON COUNTY FAIR BOOTHS RULES AND REGULATION FOR INSIDE BOOTHS
(Local / In-county)**

No camping will be allowed on the Fair Grounds!

1. Selling and displaying of wares or information will be permitted only in the area rented. All side attractions must remain adjacent to specified booth and cleared with the Fair Board before beginning.
2. A fee of **\$25.00** non- profit, \$100.00 for profit will be required and must accompany the booth application and agreement. Applicants may request a specific space; however, the fair management reserves the right to assign areas, please state if you want to use a space with electricity. A **\$100.00** refundable deposit is required from all applicants renting a space but will be returned after release time. Any exhibitor removing exhibits prior to the release time shall lose their deposit.
3. Inside booth space (10'X10') is sectioned off with 4' high frame and curtains. Exhibitors are required to provide their own tables, chairs, etc. for their displays. All items must be promptly removed from fairgrounds at the close of fair. Items left on the grounds will become the property of the Fair Association.
4. Night security is provided by the Fair Board and every reasonable care will be taken to protect exhibits. However, the Fair Board assumes no responsibility for injury to any individual or for loss or damage to any property belonging to any firm or individual while said property is being exhibited and /or sold at the Carbon County Fair.
5. Operators are responsible to report any sales tax on items sold.
6. Operators will be allowed to unload and load equipment during the set-up and take down times.
NO PARKING WILL BE ALLOWED AROUND THE BUILDINGS DURING THE FAIR!!!!
7. All operators are required to keep their area in a neat and sanitary condition and they must help police the areas for trash.
8. The management will use every precaution to guard against extortion practiced upon the patrons of the Fair. Any extortion practiced by a concessionaire/exhibit booth renter, will cause forfeiture of all money paid and the expulsion from the fairgrounds.
9. All rules and regulations written or verbal set by the Fair management must be followed and failure to comply will result in a refusal of space at all future fairs.

Thank you for your interest in the Carbon County Fair. We appreciate your efforts to make the Fair an enjoyable event for all county residents and visitors.

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Set up Time: Monday, August 7th – 9 AM – 1 PM

Release Time: Friday, August 11th – after 3 PM

OPEN TO PUBLIC:

Monday ~ 2 – 8 PM

Tuesday ~ 10 AM – 9 PM

Wednesday & Thursday ~ 10 AM – 8 PM

Friday ~ 10 AM – 3 PM

BOOTH APPLICATION AND AGREEMENT

Current Fair Year: 2018

Name of Business or Person: _____

Contact Person: _____

Phone #: _____

Mailing Address: _____

Town/Zip Code: _____

Displaying or Selling What: _____

Specify Electrical Equipment: _____

Outside Booth Space (10'X20') with electric, with food, generators are discouraged.
Outside non-food, no electricity \$150.00 Maximum space from fence is 20'.
Outside spaces require a \$100.00 deposit also.

Inside: _____ Outside: _____

Enclosed is _____ for deposit fee to be refunded.
Would you like your deposit check returned or shredded? _____

I have read and agree to follow the rules and regulations as set by the Fair Management.

Signature: _____

Return application to:

Carbon County Fair
P.O. Box 1414
Rawlins, WY 82301
Phone: 307-328-7811
FAX: 307-328-2695
Email: fairgrounds@carbonwy.com